



Australian Government

Department of Agriculture

(ABN:24 113 085 695)

Return of Nursery Products

Preparation of returns

Where the return is being completed by hand please use BLOCK LETTERS and do not use pencil.

When the address section at the top of the return is being completed a street address must be given in the business address section. If your postal address is a PO Box or Bag please insert these details in the postal address section. If both addresses are the same write the words 'as above' in the postal address section.

How to pay your levy

The best way to pay is by electronic funds transfer (EFT).

Bank: Reserve Bank of Australia **BSB:** 092009 **Account number:** 111700

Account name: AFFA Official Administered Receipts

Reference: enter the prefix 'LRS' followed by your Department of Agriculture - Levies account number and your business name—for example, LRS12345 AZ Wholesale.

Declaration

The declaration on the return form must be completed and signed by:

- In the case of an individual – that person;
- In the case of a body corporate – a company director, company secretary, or a principal officer in the body corporate;
- In the case of a partnership – one of the partners.
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Lodgement Date

The return together with any payment is due within 21 days after the end of each quarter.

For example the return and payment for the quarter ending 30th June (i.e., for the months of April, May and June) is due on or before the 21st of July.

Penalties

Where levy/export charge is paid late, penalty will be payable at the rate of 2% per month compounding on the sum of the unpaid amounts, including penalties already accrued.



ABN: 24 113 085 695
 Primary Industries Levies and Charges Collection Act 1991
 Primary Industries (Excise) Levy Act 1999 and associated legislation.

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 Department of Agriculture

Return of Nursery Products

Business name	<input style="width:100%;" type="text"/>		LRS account number	<input style="width:100%;" type="text"/>
Business address (not a PO Box or Bag)	<input style="width:100%;" type="text"/>		Quarter ended	<input style="width:100%;" type="text"/>
	Postcode			
Postal address (if different to above)	<input style="width:100%;" type="text"/>			
	Postcode			
Business identifying number (ACN, ABN etc. if applicable)	<input style="width:100%;" type="text"/>			

Current levy calculation	Levy number	(i) Total sales revenue received \$	(ii) Sales for which written exemption provided \$	(iii) Landed Cost of imported containers \$
Amounts received during return quarter from sales of nursery containers AND Levy payable on containers imported and used by the producer during return quarter	051	<input style="width:50px;" type="text"/>	<input style="width:50px;" type="text"/>	<input style="width:50px;" type="text"/>
		02	03	08

Current levy calculation (continued)	Levy number	(i) - (ii) + (iii) = (iv) Leviable sales & Imports	(v) Levy Rate %	(iv) x (v) Levy Payable \$
Amounts received during return quarter BY the seller by the due date AND Amounts payable by the producer	051	<input style="width:50px;" type="text"/>	<input style="width:50px;" type="text"/>	<input style="width:50px;" type="text"/>
		01	1	<input style="width:50px;" type="text"/>
		01		<input style="width:50px;" type="text"/>

Amounts on account of levy received after the due date	Levy number	(x) Leviable sales \$	(xi) Levy Rate %	(x) x (xi) Levy Payable \$
Leviable amounts received during return quarter AFTER the due date - i.e. nurseries who have paid late	051	<input style="width:50px;" type="text"/>	<input style="width:50px;" type="text"/>	<input style="width:50px;" type="text"/>
		04	A* 2	<input style="width:50px;" type="text"/>

Levy amounts on account by levy outstanding	Levy number	(y) Leviable sales \$	(yi) Levy Rate %	(y) x (yi) Levy Payable \$
Amounts on account of levy due during quarter but not received by due date - i.e. nurseries who have not paid	051	<input style="width:50px;" type="text"/>	<input style="width:50px;" type="text"/>	<input style="width:50px;" type="text"/>
		05	B*	<input style="width:50px;" type="text"/>

*IMPORTANT - A, B and C amounts listed MUST be detailed on the back of the return form	Total levy payable (1 + 2)	\$ c
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Note: Payment of levy or charge not received by the due date may attract late payment penalty.	Amounts on account of penalty received	C* (06) \$ c
	TOTAL paid (including penalty received)	\$ c

Declaration: I declare that to the best of my knowledge the information contained on this return form and any attachments is correct in every essential detail. **"Giving false or misleading information is a serious offence"**

Full name of declarant (Please print)	<input style="width:100%;" type="text"/>
Signature and date	<input style="width:100%;" type="text"/>
Designation	<input style="width:100%;" type="text"/>

Contact officer details	Full name (Please print)	<input style="width:100%;" type="text"/>
	Phone number	(<input style="width:50px;" type="text"/>) <input style="width:50px;" type="text"/> Facsimile number (<input style="width:50px;" type="text"/>) <input style="width:50px;" type="text"/>
	Email address	<input style="width:100%;" type="text"/>

Method of payment (please tick) Cheque EFT Date deposited / /20 *Note: Levies do not issue receipts.

<p>On completion please forward return together with payment to Department of Agriculture - Levies Locked Bag 4488 KINGSTON ACT 2604 Email: Levies.Management@agriculture.gov.au Free Fax: 1800 609 150</p>	<p>For further enquiries contact the Department of Agriculture toll free on: Adelaide (SA) 1800 814 961 Brisbane (QLD,WT & NT) 1800 647 801 Melbourne (VIC & TAS) 1800 683 839 Sydney (NSW & ACT) 1800 625 103</p>	<p>OFFICE USE ONLY</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Date entered</td> <td><input style="width:50px;" type="text"/> / <input style="width:50px;" type="text"/> / <input style="width:50px;" type="text"/></td> </tr> <tr> <td>Levy Number</td> <td><input style="width:100%;" type="text"/></td> </tr> <tr> <td>LEVY</td> <td><input style="width:100%;" type="text"/></td> </tr> <tr> <td>Signed</td> <td><input style="width:100%;" type="text"/></td> </tr> </table>	Date entered	<input style="width:50px;" type="text"/> / <input style="width:50px;" type="text"/> / <input style="width:50px;" type="text"/>	Levy Number	<input style="width:100%;" type="text"/>	LEVY	<input style="width:100%;" type="text"/>	Signed	<input style="width:100%;" type="text"/>
Date entered	<input style="width:50px;" type="text"/> / <input style="width:50px;" type="text"/> / <input style="width:50px;" type="text"/>									
Levy Number	<input style="width:100%;" type="text"/>									
LEVY	<input style="width:100%;" type="text"/>									
Signed	<input style="width:100%;" type="text"/>									

Amounts on account of levy received after the due date (i.e. nurseries who have paid late)

A - Details of amounts on account of levy RECEIVED AFTER THE DUE DATE FOR PAYMENT.

Name	ACN/ABN	Physical business or residential address (including Postcode.) Do not give a Post Office box or bag	Month due	Date received	Leviable sales value\$	Levy received \$ c	

If there is insufficient space to record details above, please attach a sheet with the required details and mark 'Contribution 'A' on the sheet. Please attach your sheet to this form

Total amount received
(* transfer to 'A' on front of return form) **A*** \$ c

Amounts on account of levy outstanding (i.e. nurseries who have not paid)

B- Details of amounts on account of levy due during the quarter but NOT RECEIVED BY THE DUE DATE FOR PAYMENT.

Name	ACN/ABN	Physical business or residential address (including Postcode.) Do not give a Post Office box or bag	Month due	Leviable sales value\$	Levy outstanding \$ c	

If there is insufficient space to record details above, please attach a sheet with the required details and mark 'Contribution 'B' on the sheet. Please attach your sheet to this form

Total amount received
(* transfer to 'B' on front of return form) **B*** \$ c

Amounts on account of penalty received

C- Details of amounts on account of penalty received.

Name	ACN/ABN	Physical business or residential address (including Postcode.) Do not give a Post Office box or bag	Penalty received \$ c	

If there is insufficient space to record details above, please attach a sheet with the required details and mark 'Contribution 'C' on the sheet. Please attach your sheet to this form

Total amount received
(* transfer to 'C' on front of return form) **C*** \$ c



Australian Government
Department of Agriculture

Privacy Notice

'Personal information' means any information or opinion about an identified, or reasonably identifiable, individual.

The collection of personal information by the Department of Agriculture (the department) in relation to this Return Form is authorised by the *Primary Industries Levies and Charges Collection Act 1991* (the Act) for the purpose of collecting levy information. If you do not provide the relevant personal information requested in this application, you will be in breach of the Act and the department will be required to take the relevant action.

Personal information may be disclosed to other Australian agencies, including industry bodies and levy recipient organisations, and persons or organisations where necessary for these purposes, provided the disclosure is consistent with relevant laws, in particular the *Privacy Act 1988*. Your personal information will be used and stored in accordance with the Privacy Principles.

The department's Privacy Policy, including information about access to and correction of your personal information, can be found at: <http://www.daff.gov.au/about/accessing-information/foi/ips/operational-information/privacy-policy>

To contact the department about your personal information or to make a complaint:

Telephone: Switchboard +61 2 6272 3933

Email: privacy@agriculture.gov.au

Post:

Privacy Contact Officer,
Department of Agriculture
GPO Box 858
Canberra ACT 2601



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Australian Government
Department of Agriculture

Return of Nursery Products

LRS account number

Name

Postal address

Postcode

Contact phone number

Email address

Reminder Notice

If you require a new booklet of
Return of Nursery Products
PLEASE order now.

TO ORDER:

- Fill in the details above
- Attach this form to your next return

On completion, please forward return together with payment and this reminder notice to:

**Department of Agriculture - Levies
Locked Bag 4488
KINGSTON ACT 2604**

*Note: Return Forms can also be downloaded from the Department of Agriculture - Levies website. Go to www.daff.gov.au/levies.

OFFICE USE ONLY

Date forms sent

Actioned by